



# Lee County Claims Committee Minutes

Lee County, Illinois

Jan 4, 2023 at 9:00 AM CST

Old Lee County Courthouse, Third Floor Chairman's Conference Room

112 E 2nd St, Dixon, IL 61021

I. Call to Order

Meeting was called to order at 8:58 a.m., by Chair Mike Zeman.

II. Committee Member Roll Call: Chair Mike Zeman, Nancy Naylor, Angie Shippert, and alternate Chris Robertson.

Mike Zeman, Nancy Naylor, Angie Shippert, and Chris Robertson attended in person.

III. Meeting Attendees and Visitors

Also present in person: Dean Freil (Board Member), and Becky Brenner (Board Secretary).

IV. Approval of the Minutes from the Previous Meeting (December 21, 2022)

Minutes from the December 21, 2022, Lee County Claims Committee Meeting were approved as presented without modification.

V. Review and Approval of Bi-Weekly Claims

Angie Shippert logged into miViewPoint and initiated the review of 57 claims in the queue. One claim was rejected back to the department because the invoice did not match the amount being requested. The committee forwarded all other claim invoices to the Full County Board for ratification.

VI. Old Business

A. Review of Claims Procedures

No changes were discussed regarding the current review of claims.

VII. New Business

There were no items under New Business.

VIII. Executive Session

There was no request for an Executive Session.

IX. Adjournment

**Motion** to adjourn at 9:57 a.m. **Moved** by Angie Shippert. **Second** by Nancy Naylor. **Motion** passed unanimously by voice vote.

The next Lee County Claims Committee Meeting is scheduled for 9:00 a.m., on Wednesday, January 18, 2023.